

# APPLICATION FOR EMPLOYMENT

**Robert's Running and Walking Shop**  
5252 US Route 60 Huntington, WV 25705  
607 Pennsylvania Ave. Charleston, WV 25302

To which shop are you applying? Circle    Huntington    Charleston

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Have you ever been employed with us?    YES    NO    If so, when? \_\_\_\_\_

Apart from absence for religious observance, are you available for full time work?    YES    NO

Are you legally eligible for employment in the US?    YES    NO

Will you work overtime if asked?    YES    NO

Position Desired \_\_\_\_\_ Pay Expected \_\_\_\_\_

When are you available to start? \_\_\_\_\_

## EMPLOYMENT HISTORY

Company Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Dates Employed (Month/Year) \_\_\_\_\_ Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_ Pay Start \_\_\_\_\_ Pay Finish \_\_\_\_\_

Job Description \_\_\_\_\_

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Company Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Dates Employed (Month/Year) \_\_\_\_\_ Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_ Pay Start \_\_\_\_\_ Pay Finish \_\_\_\_\_

Job Description \_\_\_\_\_

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Company Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Dates Employed (Month/Year) \_\_\_\_\_ Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_ Pay Start \_\_\_\_\_ Pay Finish \_\_\_\_\_

Job Description \_\_\_\_\_

**EDUCATION**

High School/GED \_\_\_\_\_ Did you Graduate? YES NO Graduation Date \_\_\_\_\_

College University \_\_\_\_\_ Did you graduate? YES NO Graduation Date \_\_\_\_\_

Graduate Level \_\_\_\_\_ Did you graduate? YES NO Graduation Date \_\_\_\_\_

Business / Trade \_\_\_\_\_ Did you graduate? YES NO Graduation Date \_\_\_\_\_

**MILITARY**

Did you serve in the U.S. Armed Forces? YES NO If yes, What branch? \_\_\_\_\_

Describe any training you received in the military relevant to the position for which you are applying.

\_\_\_\_\_

Are you a U.S. Citizen? YES NO Are you over the age of 18? YES NO

Have you been bonded? YES NO If so, what employer? \_\_\_\_\_

Have you physical defect or conditions, which preclude you from performing certain responsibilities?  
YES NO

If yes, please describe. \_\_\_\_\_

**PERSONAL REFERENCE 1**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Relationship \_\_\_\_\_ Email \_\_\_\_\_

**PERSONAL REFERENCE 2**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Relationship \_\_\_\_\_ Email \_\_\_\_\_

What is your possible work schedule?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any running or fitness experience? Describe here.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The information provided in this application for employment is true correct, and complete. If employed, any misstatement or omission of fact on this application may result in dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation up on the employer to continue to employ me in the future. If you decide to engage an investigative consumer reporting agency to report on my credit and personal history, I authorize you to do so. If a report is obtained, you must provide at my request the name of the agency so I may obtain from them the nature and substance of the information contained in the report.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_